

**MINUTES OF THE
RICHMOND METROPOLITAN TRANSPORTATION AUTHORITY
BOARD MEETING HELD AUGUST 9, 2016**

A meeting of the Board of Directors of the Richmond Metropolitan Transportation Authority was held on the 9th day of August, 2016, at the Henrico County Training Center, 7701 East Parham Road, Room 2031, Henrico, Virginia, pursuant to due notice.

The following Directors were present and acting throughout the meeting: Directors Hinson, Johnson, Tart, West, Whirley, White and Woodfin. Director Brown arrived during the course of the meeting, and Directors Cannady, Hazelett, Holland, Kaechele and Nelson were absent. Also present were Ms. Gray, Mr. Doughtie, Ms. Johnson, Ms. Simmons, and Mr. Aida of the Authority, Ms. Lisa Leiner, Esq., a representative of Chesterfield County, and Mr. Ballou.

Mr. Johnson served as Chairman of the meeting, and Mr. Ballou as Secretary.

The meeting was called to order at 12:35 p.m. As no quorum was present, the meeting would constitute an unofficial meeting of the Board and would not constitute an official meeting for purposes of Board action; however, the regular reports would be delivered.

Ms. Gray began with the CEO's comments, noting that Ms. West had been recently recognized by *Style Magazine* in connection with its Executive Women in Business award, at which Mr. Johnson spoke at the luncheon. Members of the Board congratulated Ms. West on her recognition. Ms. Gray next announced the birth of a baby girl to Ms. Dean the previous day. Turning to Authority business matters, the TRMI settlement agreement had been signed with the payment to be due within thirty days. Lastly, the September Board meeting would be held at a location in the City.

Ms. Simmons gave the Operations report, during which Director Brown arrived, bringing the number of directors present to eight, one beneath the quorum requirement. She described damage and clean-up work from recent storms, especially tree work. In connection with this topic, Ms. Simmons and Ms. Gray updated the Board on a complaint from a residential property owner related to storm damage. In response and to be a “good neighbor,” the Authority had removed fallen trees from a parcel the ownership of which was unclear, as between the Authority, the property owner, VDOT and the City. The work had been performed under the Authority’s annual maintenance contract. In response to a question from the Chairman, Staff and Board discussed a recent accident at the Boulevard Toll Plaza. While there were no injuries, there was significant damage to property. One of the toll lanes was re-opened as an E-ZPass only lane. Initial customer feedback and operational efficiencies had been positive, as was noted in Ms. Simmon’s written report. The driver had been cited for the accident, and the driver’s insurance was expected to pay the Authority’s costs.

Mr. Doughtie gave the Finance report with July being the first month of fiscal year 2017. Traffic decreased by approximately 1.5%, primarily due to fewer transactions over the July 4th holiday and day of the week differences from 2015. On a normalized basis, it was estimated that monthly traffic has increased approximately 2.2% over 2015. Revenues were at 99.4% of the budget estimate. In response to a question from Mr. Whirley related to liquidity, the various reserve funds had little impact on the Authority’s cash flows.

With regard to new business, the Board discussed the upcoming meeting of the Nominations and Governance Committee. The meeting was expected to concern the retreat agenda, the conduct of the retreat (including the use of a facilitator) and related strategic

planning topics. In addition, an Operations and Finance Committee was expected to be held in late August.

There being no further business to come before the meeting, the same, upon motion duly made, seconded and unanimously carried, was adjourned at 1:05 p.m.

A handwritten signature in blue ink, appearing to read "Riv. G. Ball", written over a horizontal line.

Secretary

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