

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHMOND METROPOLITAN TRANSPORTATION AUTHORITY
HELD JULY 12, 2016**

The regular meeting of the Board of Directors of the Richmond Metropolitan Transportation Authority was held on the 12th day of July, 2016, at the Henrico County Training Center, 7701 East Parham Road, Room 2031, Henrico, Virginia, pursuant to due notice.

The following Directors were present and acting throughout the meeting: Directors Hinson, Johnson, Kaechele, Tart, West, Whirley and White. Directors Homer and Nelson arrived during the course of the meeting. Directors Brown, Cannady, Hazelett, Holland and Woodfin were absent. Also present were Ms. Gray, Ms. Dean, Mr. Doughtie, Ms. Simmons, Ms. Johnson, and Mr. Aida of the Authority, and Mr. Ballou.

Mr. Johnson served as Chairman of the meeting, and Mr. Ballou as Secretary.

The Chairman called the meeting to order at 12:30 p.m. Inasmuch as no quorum was at that time present, the Chairman deferred the agenda's action items until later in the meeting upon assembly of a quorum, and asked that Ms. Gray begin with the CEO's comments.

The CEO first reported on the celebration of the Authority's 50th Anniversary, which was held at Main Street Station on June 16. The event was deemed to have been a great success, and she described the transponder giveaway to Expressway patrons, along with the several local, state and federal officials who were present, including Del. Bagby and representatives of Congressman Scott's office. Also in attendance were former Authority General Manager and Director of Operations Robert "Mike" Berry and Jim Kennedy, as well as former Board member Mr. Robert Buerlein. The Chairman and the CEO commented that the remarks struck the right

tone and were well-received along with the display of pictures of the Authority's history and operations.

Mr. Homer joined the meeting in progress.

Continuing, Ms. Gray reported that the Authority and the City had signed the amendment/extension to the Main Street Station management agreement, and therefore the Authority continued its management of the Station into the current fiscal year period, pending the completion of construction of the train shed and subsequent distribution by the City of a solicitation for management of the expanded facility.

As to the toll system dispute with TRMI and 3M, drafts of the settlement papers had been exchanged, and were in negotiations. She reminded the Board that the Authority would make payment under the agreement within 30 days of the effective date of the document.

Ms. Gray next reported on the Pocahontas Parkway (Interstate 895) matter, the Authority having touched base with persons having knowledge of the potential sale of the facility. It appeared that a multi-phase bidding process was underway, and the seller was not interested in reopening the process, inasmuch as it was discussing fairly robust bids. Mr. Whirley added that this correlated with his knowledge of the matter. Hence, it was not anticipated that the Authority would make further inquiry.

With regard to the Idlewood roundabout matter, Ms. Gray reported that she understood that the Idlewood transaction remained with the City Attorney's office, and it was anticipated to be considered by Council committees and the full City Council in subsequent months. Mr. Tart added that he expected the City would approve the transaction, which would allow negotiation of the desired "protective" language for inclusion in the transaction document.

Reverend Nelson arrived, and the Chairman and Secretary concluded that a quorum

existed.

With regard to the Expressway Operations report, Ms. Simmons highlighted the deck rehabilitation portion of her written report, using “before” and “after” pictures to illustrate the nature and progress of the work. The project was ahead of schedule and would shortly move to the southbound portion. She referred Board members to her written report for the remaining elements, including the annual maintenance and repair contract.

Mr. Doughtie also pointed to his written report, and briefly summarized that Expressway traffic for the month increased by approximately 3.3%, primarily due to less adverse weather and certain day of the week changes. On a “normalized” basis, traffic growth was approximately 3.3% for the month, and was up by approximately 4.7% for the fiscal year over the preceding year period. Fiscal year-to-date revenues were approximately 5.4% ahead of budget while expenses were approximately 95% of budget. Mr. Doughtie noted that June was the end of the Authority’s fiscal year but year-end accruals, especially for expenses, were yet to post.

There were no questions of either Ms. Simmons or Mr. Doughtie.

Noting the presence of a quorum, the Chairman turned to the minutes of the June, 2016 meeting of the Board of Directors. Upon motion duly made, seconded and unanimously carried by the affirmative votes of all of the Directors noted above as being present, the minutes of the Authority’s meeting held on June 14, 2016 were approved as previously distributed.

The Chairman next noted the agenda’s resolutions of appreciation, and the several resolutions of appreciation in respect of James. M. “Jim” Holland’s tenure as Chairman, Darius M. Johnson’s tenure as Vice-Chairman, and Pierce Homer’s service as Board member were duly presented to the Board and approved in the form attached to these minutes by the unanimous and enthusiastic acclamation of all Board members noted above as being present.

Following, Ms. Gray presented a resolution of appreciation recognizing the retirement of Brenda S. Johnson, the Authority's central office receptionist, after more than thirty years of service, which resolution was also duly approved by the Board.

As to the new business, the Chairman noted that he had touched base with Board members regarding committee assignments and was working through the process of appointing committee chairs. He expected Mr. Whirley would serve as Chair of the Operations and Finance Committee, Mr. Hazelett would serve as Chair of the Regional Projects Committee, Ms. West would serve as Chair of the Compensation and Benefits Committee, Mr. Tart would serve as Chair of the Audit Committee, and Mr. Brown would serve as Chair of the Governance/Nominations Committee. Ms. West commented that there should be some balance among the several jurisdictions as to committee chairmen and composition.

The Chairman asked board members to think ahead to the Retreat slated for the Fall. While it was a few months away, he anticipated that the Governance Committee would be tasked with the Retreat's agenda as well as strategic planning matters. He also anticipated that the Governance Committee would consider the bylaws and whether amendments might be desirable regarding such matters as frequency of Board meetings.

Mr. Homer raised a point of personal privilege to indicate that it was a distinct honor and privilege to have served on the Authority's Board. Regional transportation was a very important issue for the metropolitan area, and he commended the Authority, its Board and its staff in the stewardship of existing transportation assets and the undertaking of additional projects in the future.

There being no further business to come before the meeting, the same, upon motion duly made, seconded and unanimously carried, was adjourned at 1:10 p.m.

Gene H. Ball

Secretary

APPROVED:

Carine D. JH

Chairman

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