

RICHMOND METROPOLITAN TRANSPORTATION AUTHORITY
MINUTES OF THE OPERATIONS AND FINANCE COMMITTEE
SEPTEMBER 7, 2016

A meeting of the Operations and Finance Committee of the Board of Directors of the Richmond Metropolitan Transportation Authority was held on September 7, 2016 at the central office of the RMTA, 919 East Main Street Richmond, VA at 10:00am. Committee members Messes. Whirley, Hazelett, and Woodfin were present. Committee member Mr. Marvin Tart was present via telephone. Also in attendance was Board Chairman Darius Johnson, Ms. Angela Gray, Mr. Curtis Doughtie, Ms. Theresa Simmons, and Mr. Gonzalo Aida of the RMTA, Mr. Eric Ballou of Christian & Barton LLC, Mr. Dan Papiernik of HNTB, and Mr. Jeff Cook of Thalhimer.

Mr. Whirley called the meeting to order at 10:00am.

Mr. Whirley asked the Committee to review the minutes from the June 6, 2016 meeting. A motion was made by Mr. Hazelett to approve the minutes, and was seconded by Mr. Woodfin and approved unanimously.

Mr. Whirley then moved to the CEO's comments portion of the agenda. Ms. Gray indicated that multiple items on the agenda would require the committee to go into multiple executive sessions. The first item on the agenda was related to the discussion of the 12th Street Parcel. Ms. Gray indicated that a representative of Mr. Tom Papa was available outside of the meeting if necessary. Ms. Gray then asked Ms. Simmons to begin the presentation to the committee.

After the presentation and discussion Mr. Hazelett motioned to approve the 12th Street Parcel resolution. Mr. Woodfin seconded the motion and the committee approved it unanimously.

The committee went into executive session at 10:25am.

The committee came out of executive session at 11:43am.

Ms. Gray and Mr. Doughtie then began the Office Lease presentation and introduced Mr. Jeff Cook from Thalhimer. After the presentation Mr. Woodfin motioned to approve the RMTA Office Lease resolution, Mr. Hazelett seconded the motion and the committee approved it unanimously. Mr. Cook then left the meeting at 11:58am.

Ms. Simmons and Mr. Doughtie then began the Toll Equipment RFP Update. Ms. Simmons indicated to the committee that there will be a need for another committee meeting either at the end of September or in early October to conduct internal workshops. At this point Mr. Dan Papiernik from HNTB joined the meeting.

Mr. Ballou left the meeting at 12:00pm.

During the presentation Mr. Johnson inquired about the placement of full service lanes at a particular toll plaza. Ms. Simmons responded that the placement is a design parameter that varies from state to state. Mr. Papiernik added that the placement is in accordance with what the Commonwealth of Virginia dictates. Ms. Gray added that what is being presented to the committee is not final.

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Mr. Hazelett and Mr. Johnson left the meeting at 12:15pm.

At the conclusion of the presentation, and there being no additional discussion necessary, the committee meeting was adjourned at 12:40pm.

APPROVED:

Chairman

Secretary