

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHMOND METROPOLITAN TRANSPORTATION AUTHORITY
HELD OCTOBER 11, 2022**

A regularly scheduled meeting of the Board of Directors was held on the 11th day of October 2022. Pursuant to Section II(A) of the RMTA Board Policy Governing Remote Participation and All-Virtual Meetings (effective September 13, 2022) and at the request of the Board Chair, the meeting was held electronically pursuant to due notice. Although the meeting was held electronically, four board members (as noted below) attended in person. In an abundance of caution and to ensure compliance with the Virginia Freedom of Information Act (“VFOIA”), two board members participated in the meeting in person in one location and two were in another. All board members were able to be heard and all but Chairman Tart (who was on a telephone with no camera accessibility) were able to be seen.

The following Directors were present and acting throughout the meeting via Zoom: Chairman Tart and Directors Dabney, DuFrane, Hardiman, Hawthorne, Lynch, Nelson, West, and Williams. Directors Clarke and Millikan were present and acting throughout the meeting in person in Room 1. Directors Fountain and Mulroy were present and acting throughout the meeting in person in Room 2. Directors Brown, Ramsey, and Story were absent.

Authority staff present in person were Mr. Burke, Ms. Dean, Ms. Johnson, Ms. Mehta, and Ms. Simmons. Ms. Watson participated in the meeting via Zoom. Also present in person were Heidi Abbott of Hunton Andrews Kurth (in Room 1) and Belinda Jones of Christian and Barton (in Room 2). Cherie Gibson and Dan Papiernik of HNTB and Rosa Rountree of Atkins participated throughout the meeting electronically.

Chairman Tart presided over the meeting, with Ms. Mehta acting as Secretary. There was a quorum throughout the meeting.

Chairman Tart called the meeting to order at 12:20 p.m.

Chairman Tart began by welcoming new board member Dean Lynch.

Next, Chairman Tart turned to the agenda item of the previous board minutes. Upon motion duly made, seconded and unanimously carried by the affirmative votes of all of the Board members present (with Director Lynch abstaining), the Board minutes of the Authority's meeting held on September 13, 2022 were approved, as previously distributed.

Next, Chairman Tart turned to Joi Dean for her CEO comments. First, Ms. Dean provided a CTVA update. The meeting occurred on September 23, 2022. At the meeting, the CTVA welcomed Perry Miller, the President and CEO of the Capital Region Airport Commission, to the Board. Ms. Dean also noted that the CTVA's Technical Advisory Committee, chaired by RMTA Director Clarke, discussed project selection and allocation framework. Additionally, CTVA continues to search for an Executive Director.

Ms. Dean also explained that she attended the IBTTA Annual Meeting held in Austin, Texas. There were over 1,000 in attendance and was an excellent networking opportunity. One topic discussed was employees leaving their current employment. Approximately 30-40% of employees left their jobs during the pandemic. However, 30% returned to their former job or a similar position. She noted that safety is an increasing concern with more aggression on the roadway. Ms. Dean also met with the CEO of the RMTA consulting firm, A-to-Be, while at the IBTTA meeting. She also noted that the Board Retreat will be held on November 17 from 8:30 am to 5 pm.

She noted that the Director of Finance resigned and she provided the following traffic report: Traffic is returning with a 2.7% increase over last year and a 7% increase at the Downtown Expressway.

Next, upon motion duly made, seconded and unanimously carried by the affirmative votes of all the Board members present, the motion to convene in executive session pursuant to Virginia Code Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act as it relates to personnel issues (resignation of Director of Finance) was approved. The Board reconvened in open session and considered a motion pursuant to Virginia Code Section 2.2-3712(D) that, to the best of each director's knowledge (i) only such public business matters lawfully exempted from open meeting requirements, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Board, and that a statement to this effect will appear in the minutes of the meeting. Such motion was duly made, seconded, and approved by all Board members present.

Next, Ms. Simmons provided the Operations Report, referring Board Members to the written report in the agenda packet. She highlighted that Staff completed their review of three bids received for protective coatings. This project had been pushed back since 2020 when the coronavirus pandemic began. This project now needs to be completed with a sense of urgency for a number of reasons, including that a failure to do so could lead to lower ratings for RMTA bridges.

The bids were \$21.9 million; \$17.86 million; and \$16.77 million. RMTA chose the lowest bid – Saffo Contractors. This project will be funded over two fiscal years, FY 2023 and FY 2024. Based on the scheduled work flow during FY 2023, the Authority will not exhaust the FY 2023 funds before the end of the fiscal year. This project is scheduled to be completed no later than October 2024.

Finally, the only new business is that there is a Board Retreat on November 17.

Having no further business, the board meeting was adjourned at 1:16 p.m.



Secretary

APPROVED:



Chairman