

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RICHMOND METROPOLITAN TRANSPORTATION AUTHORITY  
HELD JANUARY 8, 2019**

A regular meeting of the Board of Directors of the Richmond Metropolitan Transportation Authority was held on the 8th day of January, 2019, at the RMTA Main Office, 901 East Byrd Street, Suite 1120, Richmond, Virginia, pursuant to due notice.

The following Directors were present and acting throughout the meeting, except as noted below: Chairman Nelson and Directors Elswick, Hawthorne, Hinson, Ramsey, Tart, West, Whirley, Williams, and Woodfin. Director Dabney participated in the meeting throughout via telephone. Directors Brown, Gurley, Hardiman, and Johnson were absent. Authority staff present were Ms. Dean, Ms. Johnson, Mr. Madison, Ms. Mehta, Ms. Simmons, and Ms. Watson. Mark Grossenbacher of HNTB was also present throughout the meeting. Mr. Nelson served as Chairman of the meeting, and Ms. Mehta as Secretary. There was a quorum throughout the meeting.

The Chairman called the meeting to order at 12:16 p.m.

Upon motion duly made, seconded and unanimously carried by the affirmative votes of all of the present Directors, the board minutes of the Authority's meeting held on December 11, 2018, were approved as previously distributed.

Director West provided a report from the Compensation and Benefits Committee that morning. She explained that Paypoint HR presented an initial draft report on the findings and recommendations from the Compensation Study. The presentation included information on compensation and classification. She reported that the Committee took no action at this time and that it will reconvene at the next committee meeting to discuss further the findings. Director

West anticipates presenting the findings and recommendations to the full Board for its consideration at the March board meeting.

Commencing the CEO's portion of the agenda, Ms. Dean reported that the Authority plans to launch the website update subpage for the toll system replacement the following week to be accompanied by a press release. Ms. Dean explained that she planned to update the Board when the subpage goes live.

Ms. Dean also provided a General Assembly legislative preview: (1) minimum wage bill for public entities to increase wages to \$10 per hour on July 1, 2019; \$13 per hour starting July 1, 2020; and \$15 per hour on July 1, 2021 and (2) a bill to prohibit any "state agency" from placing on an application for employment a question as to whether the applicant has been arrested, charged, or convicted of any crime; inquiring as to whether an applicant has ever been arrested for or charged with a crime; or inquiring as to whether an applicant has ever been convicted of any crime, unless the inquiry takes place after the applicant has received a conditional offer of employment. Ms. Dean also referenced a press release from Governor Northam about a bill for dedicated toll funding for Interstate 81.

Ms. Simmons gave the Operations report, referring Board members to her written report in the agenda packet. Looking to the upcoming weekend, Ms. Simmons explained that there would be a slim chance of precipitation over the weekend. She explained that she and her team would meet later in the afternoon to discuss plans.

Mr. Madison provided the Traffic and Revenue report, also referring Board members to the written report in the agenda packet. He explained that monthly gross traffic decreased by an estimated 153,000 vehicles or 3.0% when compared to the prior year primarily due to weather-related issues with the snow storm in early December and the Boulevard Bridge being closed for

a few days. Despite the December traffic decrease, year-to-date fiscal year 2019 gross traffic is 0.6% ahead of prior year. Fiscal year 2019 toll revenue is \$20.8 million – approximately 0.2% over the budget estimate through December 31, 2018 and fiscal year-to-date expenses of \$7.7 million are within budget expectations. Therefore, the Authority remains on track regarding budget to actuals. Mr. Madison also noted that the budget process is about to begin and he supplied the board with a tentative calendar for this process. He anticipated that there will be a budget workshop in March in which he will answer questions regarding the new budget for FY20.

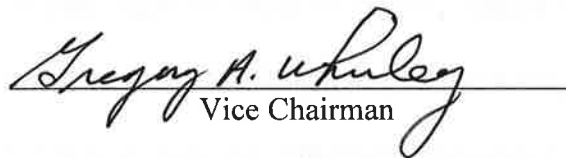
Before adjourning, Chairman Nelson suggested that there be fewer board meetings throughout the year. He noted that this would require a change in the bylaws and that he and Ms. Dean would discuss this issue with the Nominations and Governance chair, Carlos Brown.

Ms. Dean shared that staff would participate in mandatory town hall meetings on January 8 and 10. She noted that the meetings are designed to address concerns stemming from and arising out of the Compensation Study focus group meetings. At those town hall meetings, Ms. Dean also explained that she plans to roll out the new “one RMTA” logo and explain how there will be a renewed focus on uniting all staff.

There being no further items of new business or any further business to come before the meeting, the board meeting was adjourned at 12:43 p.m.

  
Secretary

APPROVED:

  
Vice Chairman