



ATTACHMENT A

**VENDOR QUALIFICATION / EQUIPMENT INVENTORY
CERTIFICATION**

Solicitation # REVISED – RMTA Snow & Ice Removal Services 2023

All bidders responding to this IFB are required to complete equipment information for each piece of equipment listed in question #4.

**Failure to complete this attachment may render the bid
non-responsive.**

1. Name of Business: _____
2. Name of Owner or Chief Executive Officer: _____ Telephone Number: _____
3. How many years has the firm been in the business of performing the services called for in this IFB? _____
4. All equipment that will require inspection by RMTA prior to Notice of Award is listed below.
 - **In Column 1 place an “O” beside each piece of owned equipment. Place N/A in any block (YEAR/MAKE/MODEL/CAPACITY/ID#/VIN) that does not apply for owned equipment**
 - **In Column 1 place an “R” beside each piece of equipment that will be rented/leased or sub-contracted**
 - **In Column 1 place a “P” beside each piece of equipment that is to be purchased.**
 - For rented, subcontracted or purchased equipment no detail (Year/Make/Model/Capacity/ID#VIN) is required at time of bid submission.
 - See #5 for rented/leased, sub-contracted or purchased equipment requirements.

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"O" / "R" / "P"	Description	YEAR	MAKE	MODEL	CAPACITY	VIN/ID#
	BID LINE 1					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	Tandem or multi axle dump, w/min 11 ft plow and min 8 CY spreader					
	BID LINE 2					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	Single axle dump, w/min 11 ft plow and min 5 CY spreader					
	BID LINE 3					
	Single, Tandem/Multi axle dump w/ min 2,000 gallon liquid spray tank and application equipment					
	Single, Tandem/Multi axle dump w/ min 2,000 gallon liquid spray tank and application equipment					

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"O" / "R" / "P"	Description	YEAR	MAKE	MODEL	CAPACITY	VIN/ID#
	BID LINE 4					
	Rubber Tire Loader w/min 3 CY bucket					
	Rubber Tire Loader w/min 3 CY bucket					
	BID LINE 5					
	Tandem/Multi axle dump w/ min 11 ft plow					
	Tandem/Multi axle dump w/ min 11 ft plow					
	Tandem/Multi axle dump w/ min 11 ft plow					
	BID LINE 6					
	Rubber tire skid steer loader w/min 1.25 CY front bucket, fully enclosed cab w/ heater					
	Rubber tire skid steer loader w/min 1.25 CY front bucket, fully enclosed cab w/ heater					
	Rubber tire skid steer loader w/min 1.25 CY front bucket, fully enclosed cab w/ heater					
	Rubber tire skid steer loader w/min 1.25 CY front bucket, fully enclosed cab w/ heater					
	Rubber tire skid steer loader w/min 1.25 CY front bucket, fully enclosed cab w/ heater					
	BID LINE 7					
	4WD truck, min 3/4 ton w/min 8 ft plow					
	4WD truck, min 3/4 ton w/min 8 ft plow					

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5. Rented, leased equipment: Prior to Notice of Intent to Award VDOT shall require the bidder to provide a letter from the applicable entity on company letterhead stating the type of equipment with detailed equipment description and availability for the duration of the contract period, for any equipment intended for use to perform services of this IFB. This letter must be provided to the Contract Officer within 2 business days of request, or the bidder will be deemed non-responsive.

Sub-Contracted equipment: Prior to Notice of Intent to Award VDOT shall require the bidder to complete the sub-contracting form identifying the company they intend to use for sub-contracting and listing of the equipment. This form must be provided to the Contract Officer within 2 business days of request or the bidder will be deemed non-responsive.

Future equipment purchase: Prior to Notice of Intent to Award, VDOT shall require the bidder to provide proof of purchase with detailed equipment description and confirmed delivery date for any equipment intended for use to perform services of this IFB. This proof of purchase must be provided to the Contract Officer within 2 business days of request, or the bidder will be deemed non-responsive. All purchased equipment must be available by date of award.

6. Is any of the equipment listed above currently committed on any other contract (RMTA / non RMTA) contracts?
YES or NO

If yes, identify which equipment (year, make, model, ID/VIN), where the equipment is committed, contract number(s), name the party to the contract and location.



ATTACHMENT B

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SUBCONTRACTOR APPROVAL REQUEST

No portion of the work (including equipment) shall be subcontracted to another firm or individual **without prior written consent** of Richmond Metropolitan Transportation Authority (herein referred to as RMTA). In the event that the contractor desires to subcontract some part of the work specified herein, the contractor shall furnish RMTA with the names, qualifications, and experience of their proposed subcontractors for agency approval. The primary contractor shall, however, remain fully liable and responsible for the work performed by its subcontractor(s) and shall assure compliance with all requirements of the contract.

List proposed subcontractor(s), including name, address, contact person, and type of work to be performed under this contract below.

<u>FIRM INDIVIDUAL'S NAME & ADDRESS</u>	<u>CONTACT PERSON AND PHONE NUMBER</u>	<u>TYPE OF WORK TO BE PERFORMED</u>

TYPE OF EQUIPMENT PROPOSED SUBCONTRACTOR WILL PROVIDE

QUALIFICATIONS / EXPERIENCE LEVEL OF PROPOSED SUBCONTRACTOR

Please indicate which above proposed subcontractors are certified (with DSBSD) as Small, Women Owned or Minority Businesses.

Certification Number(s): _____

FOR RMTA USE ONLY:
The proposed subcontractor(s) listed above is/are approved and accepted under the terms and conditions of the contract requirements herein.

Signature of Authorized RMTA Representative Date Telephone Number

ATTACHMENT C

RMTA Equipment Evaluation Checklist for Snow Service Contract

Date/Time Inspection Scheduled _____ Date/Time Inspection Re-Scheduled _____

Contractor Name _____ Phone No. _____
 Address _____ City _____ State _____ Zip _____
 _____ Sub-Contractor Name _____ Phone No. _____
 _____ **Vehicle/Equipment**

Information:

Type _____ Year _____ Make _____ Model _____ Tag # _____
 VIN No/Equipment Serial: _____ GVWR _____ CDL VEHICLE? Y / N (if vehicle is 26001 lbs or more) _____
 Plow Length (No Modifications) _____ Spreader/Truck Capacity (No Modifications) _____
 AVL New _____ AVL Previous _____ AVL Unit Serial No. _____
 Rigging New _____ Rigging Previous _____ Pre-trip/Walk Around Inspection (Log Date) _____
 AVL Unit Shall Be Activated/Reactivated before: **October 30, 2023** Inspection Date _____

TO BE COMPLETED BY

VERIFICATION OF CONTRACTOR / VEHICLE INFORMATION ABOVE (Mark with X if information is completed)

Contractor Info Sub-Contractor Info Vehicle Info AVL Info

VEHICLE BASIC CONDITION CHECK LIST/VDOT CONTRACT REQUIREMENTS

ITEM	OBSERVATION/SUGGESTIONS	PASS/FAIL	COMMENTS	DATE RE-INSPECTED
Registration	Valid/In Vehicle/Matches Tags			
State Inspection	Valid/Receipt in Vehicle			
Insurance	Valid/Proof in Vehicle/Ins. Company name			
DOT Approved Plow Lights	Visible when plow in "up" position/Turn Signals			
Lights	Working properly/Visible			
Auxiliary Light	Flashing/Amber/Visible 360 degrees			
Wipers	Winter Blades/Operating/Fluid			
Horn	Operational			
Back-up Alarm	Working when vehicle in reverse			
Bed	Level/Free of major rust/Dents/Damage/Debris or other			
Fluid Leaks	No extreme dripping/Fumes/Spillage/ Indication of Leaks on vehicle and equipment			
License Plates	2 plates (Front and Back)/Displayed			
Tire Condition	No Bald Tires/Tread on Tires			
Company Identification Placard	Displayed on both doors of vehicle/Correct Information			
Contractor Plow (No Modifications)	Installed Properly (Up, Down, Side to Side)			
Contractor Spreader (No Modifications)	Installed/Working Properly/No Leaks/Secured at 4 points			
VDOT Approved "Keep Back 100 FT"	Sign installed on Spreader			
Windshield	Major Cracks/Shattering			
Cab/Dash/Defroster	Free of Obstruction/Working Properly			
Mirrors	Not Cracked/2 Mirrors			
Doors/Windows	Working Correctly			
Vehicle Photos	Side and front profile, License plate, Registration, Vehicle Identification Number (VIN)			
AVL Unit Working	Power On			

Date Inspected _____ Inspected by _____ Contractor Signature _____

Note: This check list does not replace any other legally required inspection or vehicle certification. It is intended to identify compliance with RMTA contract terms and conditions and to alert RMTA staff and contractor to any potential problems that MAY require further attention or could cause a safety issue during an event.



ATTACHMENT D

State Corporation Commission Form

Failure to complete and return this attachment may result in your bid being deemed NON-RESPONSIVE.

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Virginia State Corporation Commission (SCC) registration information.

The bidder: _____

is a corporation or other business entity with the following SCC identification number: _____

-OR-

is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust **-OR-**

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location) **-OR-**

is an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned bidder's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

****NOTE** >> Check the following box if you have not completed any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids (the Commonwealth reserves the right to determine in its sole discretion whether to allow such waiver):**



ATTACHMENT E

NORMAL AND EMERGENCY CONTACTS

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Send Contracts To: Bidder's Name/Title		Primary Phone Number	
Bidder's Mailing Address		E-mail Address	

Contact Person's Name	
Cellular Telephone Number	
Telephone Number - Normal Work Hours	
Telephone Number - After Work Hours	
Fax Number	
E-mail Address	

Contact Person's Name	
Cellular Telephone Number	
Telephone Number - Normal Work Hours	
Telephone Number - After Work Hours	
Fax Number	
E-mail Address	

Contact Person's Name	
Cellular Telephone Number	
Telephone Number - Normal Work Hours	
Telephone Number - After Work Hours	
Fax Number	
E-mail Address	



ATTACHMENT F

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REFERENCES

Bidders should provide a list of at least 3 references where similar goods and/or services have been provided. Each reference shall include the name of the organization, the complete mailing address, the name of the contact person, the email, and the telephone/fax number.

FIRM'S NAME AND ADDRESS	CONTACT PERSON	EMAIL ADDRESS	TELEPHONE / FAX #



ATTACHMENT G
Location of Services and Project Limits

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Snow and Ice Removal services will be performed within the right-of-way limits on portions of SR 195, all of SR 146 and a portion of SR 76 located in Richmond, Virginia to include all on and off ramps. The RMTA Expressway System consists of approximately 6.2 center lane miles and 55.2 lane miles including all ramps up to the intersection of non-RMTA route(s) pavement edge. A complete RMTA System Map can be found on the next page.

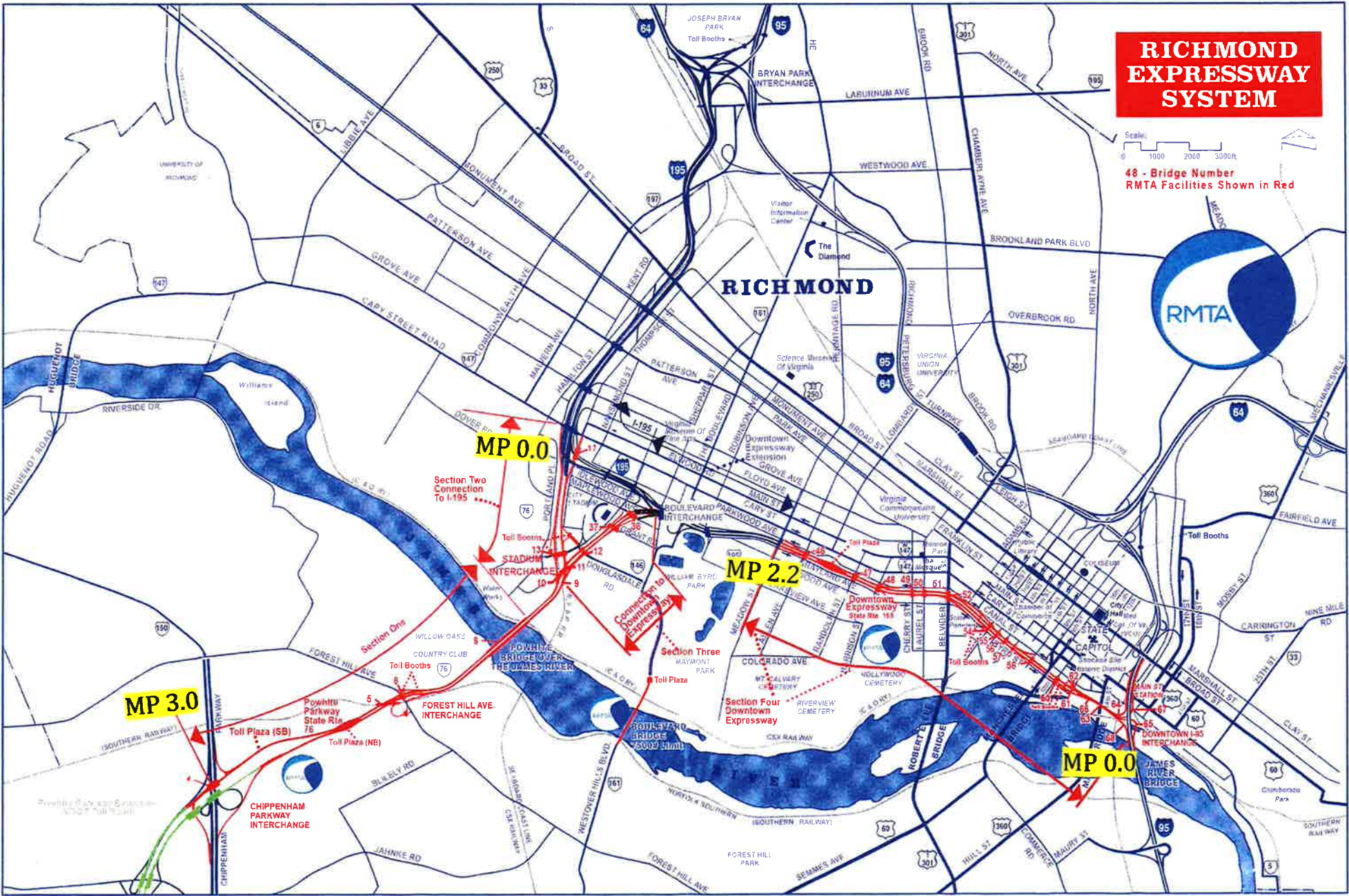
<u>ROUTE</u>	<u>COUNTY</u>	<u>BEGIN</u>	<u>MP</u>	<u>END</u>	<u>MP</u>	<u>TOTAL C/L MILES *</u>
SR 195	City of Richmond	I-95 Interchange/ SR 195	0.0	SR 195/Meadow St	2.2	2.2
SR 146	City of Richmond	SR95/I-195/SR146 Interchange	N/A	SR 146/SR 76	N/A	0.8
SR 76	City of Richmond	I-195/Cary Street/ SR76	0.0	SR76/Chippenham	3.2	3.2

*** All mileage is approximate.**

RICHMOND EXPRESSWAY SYSTEM

Scale: 0 1000 2000 3000ft

48 - Bridge Number
RMTA Facilities Shown in Red



MP 3.0

MP 0.0

MP 2.2

MP 0.0