

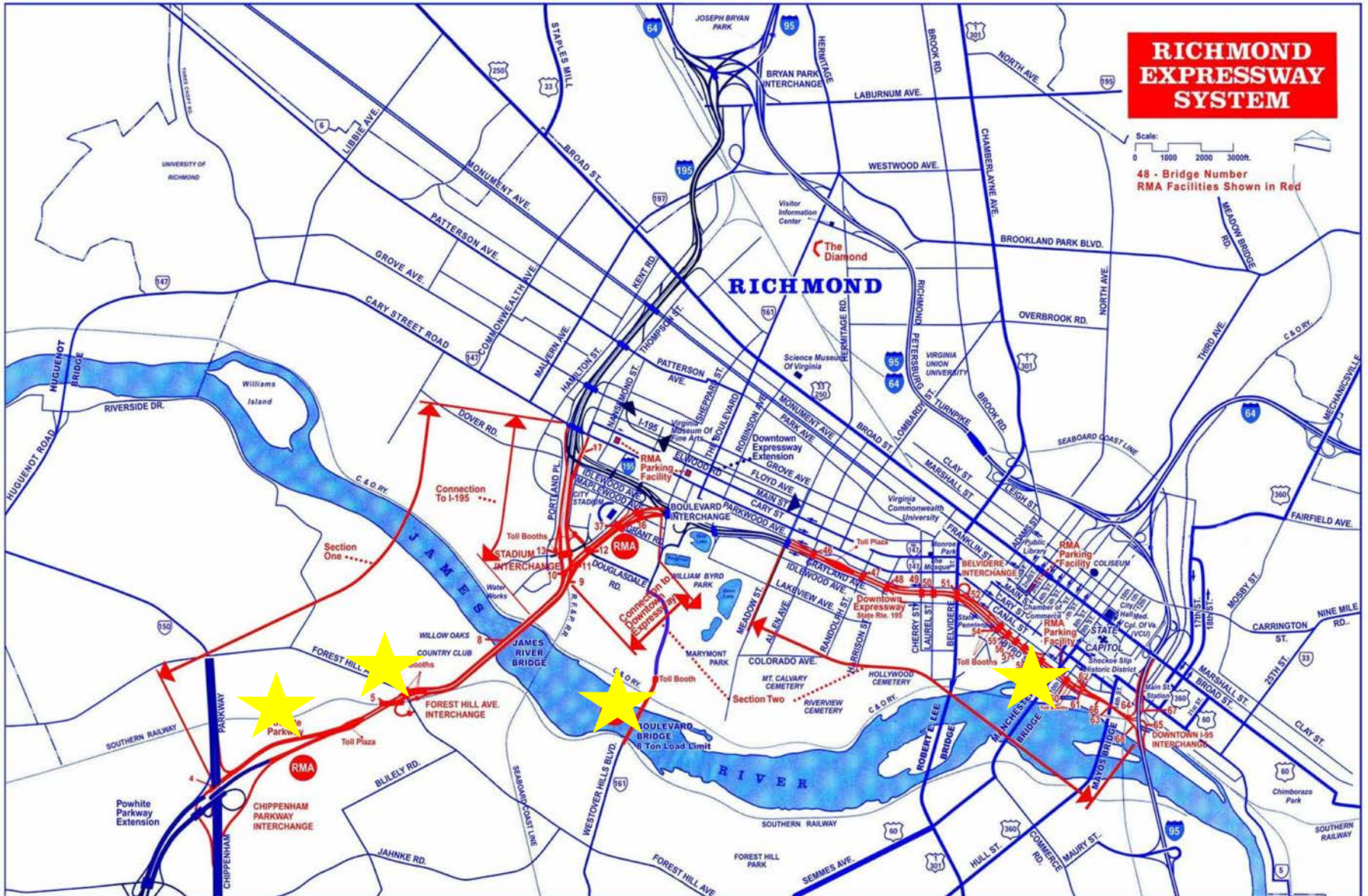


**Handy Man On-Call Services
Pre-Bid Meeting
March 5, 11:00 a.m.**

HANDY – 2024 On-Call Services Contract

- Interested vendors who attend on March 5, 2024, should have:
 - VA Contractor's License (Vendor to Indicate Class)
 - Bonded and Insured
 - Time & Materials On-Call Contract
 - Hourly labor rates
 - Parts & materials shall be billed at vendors' actual invoiced cost + 10% markup
 - Travel time to and from the work site are non-chargeable hours and shall not be charged to the Authority
 - Up to three (3) vendors may be selected
 - The Authority does not guarantee or warrant any selected firms will receive any particular volume or dollar value of work under this contract.
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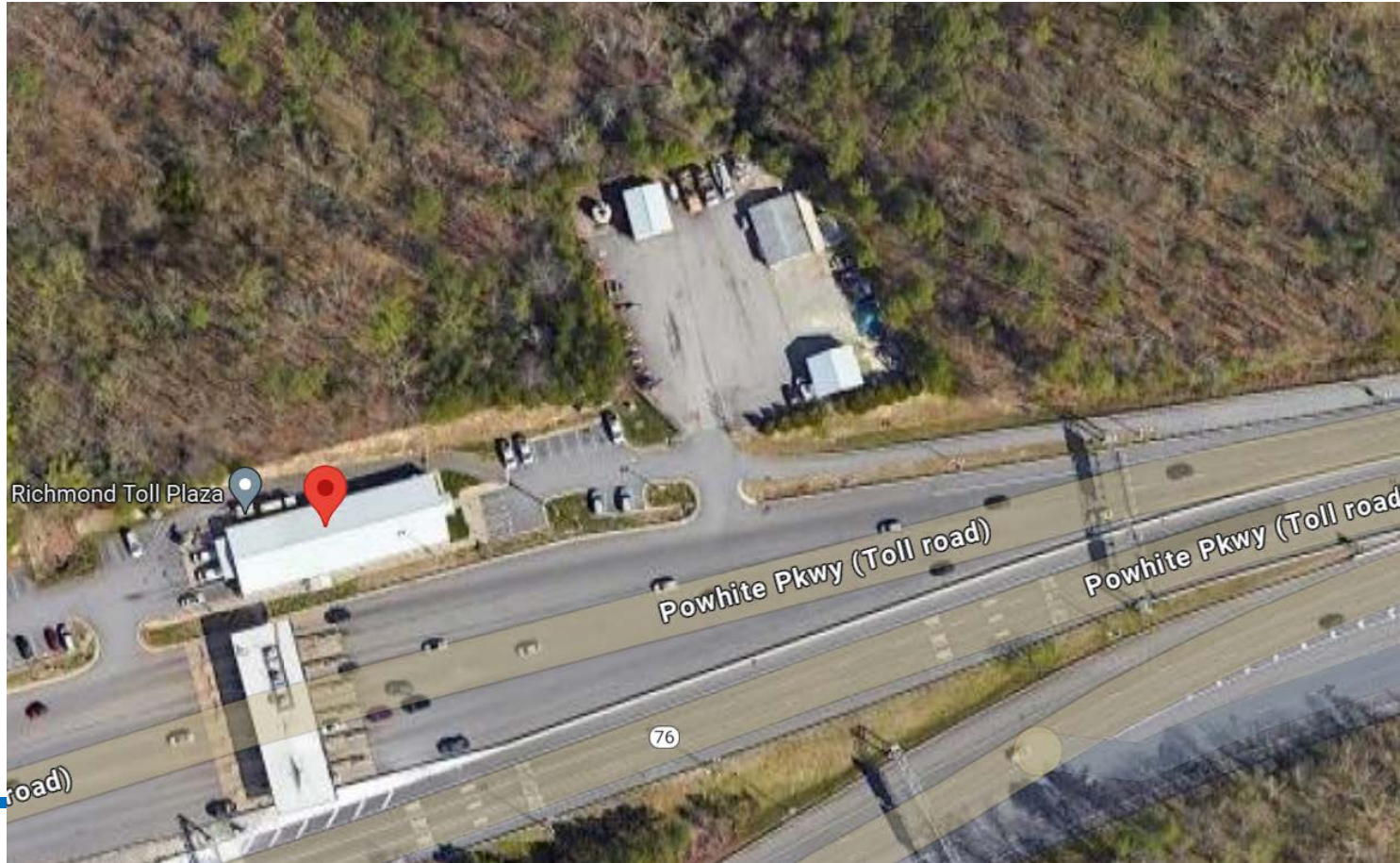
RMTA Facilities



DTE - Downtown Expressway



Powwhite South



Powhite North



Boulevard Bridge



HANDY – 2024 On-Call Services Contract

Typical services include, but are not limited to, the following:

- Painting
- Drywall Repair
- Door/Door Locks
- Flooring...ETC

The Scope is robust to anticipate needs; however, it's not a requirement that each vendor is able to do every task.

Scope of Work:

- A. The Contractor shall furnish all tools, labor, supervision, materials, equipment, supplies, travel, and incidentals necessary to perform the work as requested by the RMTA Operations Department. The Contractor shall be capable of performing tasks within the fields of carpentry, masonry, concrete, drywall, wall repair, electrical, painting, plumbing, fencing, flooring, and all-around handyman services. Examples of work that could be required under the as-needed basis may include, but are not limited to the following: framing, general carpentry repair, drywall installation and repairs, window repairs, roofing, siding, masonry, fencing repairs, flooring to include underlayment, install vinyl and carpet, painting, sealing, skim coating and installation of office doors, doorknobs, and locks.
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HANDY – 2024 On-Call Services Contract

Normal Working Hours Service Calls & Response Times

- 8:00 AM – 5:00 PM, Mon – Fri
- Response time: Contractor shall be on-site within two (2) hours of receiving a call for emergency service.

After Hours Service Calls & Response Times

- Before 8:00 AM & After 5:00 PM, Mon – Fri & Any calls placed on Saturdays, Sundays or Holidays
- Response time: Contractor shall be on-site within three (3) hours of receiving a call for service

Note: We anticipate that most of the work requested will be planned, however emergencies are subject to arise.

Some Examples of Work

Powwhite North – Wall along staircase leading to the tunnel.



Powwhite North – Wall along staircase leading to the tunnel.



Boulevard Bridge



Boulevard Bridge



DTE



Powhite South



HANDY – 2024 On-Call Services Contract

Bids Due: Thursday, March 26, 2024, 1:00 PM, local time

- All sealed bids shall be opened publicly via Zoom using link that will be provided no later than March 11, 2024 at 4pm.

Deliver Sealed bids to:

RMTA

ATTN: Paula Watson, Procurement Manager

901 E. Byrd Street, Suite 1120

Richmond, VA 23219

Or can be emailed to: Paula.Watson@rmtaonline.org (Ensure you receive a confirmation)

Bid Submissions shall include the following:

- Sealed bids shall be clearly marked, “**HANDY – 2024 On-Call Proposal**” (email submission must include this in the subject line)
 - Page 1 of the solicitation including signature & vendor information
 - Pricing schedule with labor hourly rates (Section X, pg. 11)
 - Contractor Data Sheet (Attachment B, pg. 18), with at least five (5) years experience, listing four (4) references
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REMEMBER!

All Inquiries should be directed to:

Paula.Watson@rmtaonline.org

no later than

March 8, 2024 at 1:00 p.m. local time.

HANDY – 2024 On-Call Services Contract

Thank you

Maria Johnson
RMTA Deputy Director of Operations
