



April 22, 2025
Richmond Metropolitan
Transportation Authority (RMTA)

ADDENDUM 6 RMTA REQUEST FOR PROPOSAL TOLL COLLECTION SERVICES

This addendum includes clarifications, responses to vendor inquiries, and updates to certain sections of the RFP.

2.4 Description of Procurement Process and Submittal Requirements

- F. The complete RFP submission shall be submitted following the following processes:
- For RFP proposal documents, RMTA has established a file transfer portal outlined below to accommodate the potential file sizes the Vendors will be submitting. All RFP proposal documents shall be submitted utilizing the “We Transfer” platform.
 - Email for Pricing Form – only to:
 - Attn: Manager of Procurement
 - Richmond Metropolitan Transportation Authority
 - paula.Watson@rmtaonline.org
 - rosa.rountree@atkinsrealis.com
 - A confirmation email from the RMTA Manager of Procurement will be sent to each Vendor who submits a technical proposal and pricing proposal.

WE TRANSFER INSTRUCTIONS

- <https://wetransfer.com>
- At the bottom, click “I just want to send files”
- Click the blue + to upload files
- Find the file on your computer
- Select and click open
- Must enter a message TCS RMTA 2025
- Email to Paula.Watson@rmtaonline.org
- Click “transfer”
- You will receive a verification code via email to enter
- Please send a separate email to confirm with Ms. Watson that she has received the file.